

## AGM Minutes – Tuesday 6<sup>th</sup> December

Attendees: Andy Heath, Lisa Winrow, Lesley Dillon, Phil Eckersley, Georgina Noakes, Kayleigh Chapman, Claire Munns, Zane Cheeseman, Kerensa, Richard Dawson, plus 5 other non committee members.

1. Apologies
  - a. Richard Ewence, Anne Moss, Charles Harper, Liz White, Jay Lepine
2. Minutes of 2021 AGM
  - a. The minutes were reviewed and agreed
3. Co-Chair Report – reviewed and the following points were raised
  - a. Public access could be better – need a plan for the future to aid this and not be reliant mainly on one person. This could generate income for the club from court rental, as well as drive new membership.
  - b. A question was raised about the cost of the future plans to re-surface the courts. Cost is dependent on the surface chosen, but in the region of £60k for all 4 courts.
  - c. A question was raised about getting grants for this work. This is under review by the committee, we believe that the LTA would provide a grant if we change the surface type, but not if we keep the current surface. We need to review the options of different surfaces, which will include consulting the membership to understand preferences.
4. Treasurer Report – the report was provided by Andy Palin who wasn't present as he is stepping down from the committee. Phil Eckersley presented the report in Andy's absence.
  - a. The handover between Andy and Phil is in progress. Phil now has the bank fob to be able to pay bills and the rest of the handover will now take place.
  - b. Question: Flood lights will be a big expense – when will the lights be fixed. Now that there are 3 not working, the committee will contact the lighting company and make arrangements.
  - c. Comment: We need to review energy cost after July 2023, which is when the fixed cost finishes.
  - d. Comment: We are still paying back the loan from the LTA towards the clubhouse, at £2k per year
  - e. Question: Do we have a fundraising goal set? – no goal set yet, but we are actively looking for ways to raise funds to help pay for re-surfacing, including 2 x quiz per year. We will also ask the membership if they have any ideas.
  - f. Suggestion: Survey Monkey is a good way to get ideas from members
  - g. Electricity (under maintenance and property expenss) question – This is very low compared to previous years, why is this? The committee will have to refer to Andy Palin and get back to the members with an answer.
  - h. Clubhouse refurb/court cleaning question – This item is very high compared to previous years, why is this? The committee will have to refer to Andy Palin and get back to the members with an answer.
5. Membership Secretary report
  - a. Question: do we know why people leave or not renew? Georgina asks why people are leaving – tends to be justifiable reasons, eg injury or moving, no negative reasons.
  - b. Georgina looked at the membership and 45% of adult members are over 60
  - c. We gain several new members after using the courts as public pay and play, then decide to join.

- d. Lots of people join after finding the website if they move to the area or new to tennis for example.
  - e. Question about contacting schools – Zane explained that he contacts all the local schools and offers them free roadshows.
  - f. Suggestion to contact local NHS and offer discounted rate of 5 or 10% off membership – committee to review this and discuss possible options.
6. Fixture Secretary report
- a. Frinsbury Annual Team Tournament was a fund-raising event – could we run this ourselves? Committee to review
  - b. Due to lack of members wanting to play in the team, we have had to remove some teams. This can change and we can add again if we get enough team players.
7. Coaching Report
- a. Junior tournaments have been very successful, so will be running slightly different next year.
  - b. Question to Zane about the capacity of the groups. Hotshotz evaluate the numbers each Easter to see if we need more groups (numbers always drop off in winter)
8. Election of Officers and Committee
- a. Chair – Andy Heath
  - b. Membership Secretary – Georgina Noakes
  - c. Treasurer – Phil Eckersley
  - d. Fixture – Charles Harper
  - e. Welfare – Anne-Marie Doyle
  - f. Coaching – Zane Cheeseman
  - g. Member – Liz white
  - h. Member – Jay Lepine
  - i. Member – Kayleigh Chapman
  - j. Member – Lesley Dillon
  - k. Member – Claire Munns

Kerensa Nominated the committee and Richard Dawson seconded  
Committee agreed

9. Future plans
- a. Fundraising covered earlier
  - b. Events – committee are working on a calendar of events for 2023
    - i. This will be shared with the membership and can also be shared on social media
    - ii. Open day probably early May
  - c. A working party is being set up to improve the clubhouse – this will include committee and members.
10. AOB
- a. Suggestions of promotions for posters in local shops, local community centre etc
  - b. Can we include in the member survey how they would like to receive information – social media, newsletter etc
  - c. NHS has a large distribution list – how could this be utilised – committee to review.
  - d. Defibrillator training
    - i. Members need the training – raised my member

- ii. This is ongoing. Lesley will contact St Johns Ambulance to see if they can provide.
  - iii. Could we send video training to all members
  - iv. Kent fire and rescue are providing sessions at their facilities – we can send members information.
- e. Lights out – need fixing. We have 3 out now, so will need to be fixed soon.
  - i. Lisa to send Andy the contact details